

IT COMMITTEE MINUTES

November 14, 2013
L-201

Called to Order: 2:00 pm

Type of Meeting: Share Governance/Regular

Chair or Co-Chair: Rick Shaw, ITS Director
Michele Lathrop, Tutorial Specialist

Attendees: Rick Shaw, Michele Lathrop, Angela Musial, Javier Carcano, Kim Covell, Mike Wilmes, Dr. Nancy Bednar, Nathan Skadsen, LaDonna Trimble, and Van Rider Jayme Star (proxy for Joseph West),

Absent: Dr. Casey Scudmore, Dr. Tom O'Neil, Joseph West, and Rodney Schilling, Suzanne Malek

Guests: Sherri Padilla, Rhonda Burgess

Resource Documents: None

IT Committee Meeting Minutes Approval

Chair/Co-Chair

Discussion: Minutes from October 24, 2013 meeting were reviewed and approved.

Action Items: None

Person Responsible:

Deadline:

Review of Action Items:

IT Committee Goals/Objectives

Discussion:

SAN migration/deployment. Mike Wilmes gave update. New system will allow set of storage to meet next 3 years. Took old system out. Moved production to new drive – old drive for other item storage. 11/02/13 Banner moved. Staff file shares are in process of being moved – estimated to be 95% complete by 11/14/13. Prior to Winter Break alternate copy off-site (mirroring) will be complete. By Summer, if not Spring, mirroring goal (safety copy) is one unit in Lancaster, one in Palmdale and another 4-hours away.

Action Items: R. Shaw to be put on Dean's Agenda and bring back list of open projects for next meeting

Person responsible:
R. Shaw

Deadline:
02/13/2014

IT Master Plan Subcommittee

Review/resolve: Committee addressed the *Technology Master Plan*. Last update was 2010. Staffing plan needs to be complete. Dr. Nancy Bednar suggested communication for sharing and approvals via email and Google shares to have project complete by next meeting.

Conclusions: Staffing plan to complete by next meeting.

Action items: Complete plan

Person responsible:
R. Shaw

Deadline:
02/13/2014

Open Forum

Discussion: Replacement for Alert You system is called Rave Mobile Safety. Phase I will include all registered and have an opt-out option. Do not have a date yet.

Conclusions: Rick to obtain PO for the purchase.

Action items: None

Person responsible:
R Shaw

Deadline:
NA

Discussion:

Upcoming Tech Committee Meeting Dates

Review/resolve: Changes to some dates to work around Holidays and when campus is closed.

Conclusions: Upcoming dates as follows:
2014: 1/23, 2/13, 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22?
Summer: 6/12, 7/10, 7/24

Action items: Dates to be sent out by Google
Calendar invite

Person responsible:
S. Padilla

Deadline:
10/10/13

Additional Information: Adjourned 3:00 pm

Next Meeting: February 13, 2014, 2:00 pm, L-201